

Las Cruces Convention Center *Wedding Reception Package*



Las Cruces Convention Center
680 E. University Ave.
Las Cruces, NM 88001
Office: 575.526.0100
Fax: 575.526.0103

Time Line...

12-16 Months Before Your Wedding

Choose a Wedding Date—Do not rush in planning a date, talk with Las Cruces Convention Center's sales team about available dates for your special day.

Decide on a Budget—Once your budget is finalized, the Las Cruces Convention Center staff can assist you in planning the fine details and extras to add personalized flair to your wedding package.

Sign Your Contract—After your date and budget are decided upon, the Las Cruces Convention Center staff will create a rental agreement for you and your fiancé to sign to secure your date.

8-10 Months Before Your Wedding

Select your bridal party—Select who you want to be in your wedding and coordinate the important dates and times with your bridal party.

Hire a DJ or Band—If you have a particular DJ or Band in mind, you may hire the Band or DJ of your choice. If you need assistance in selecting a Band or DJ, the Las Cruces Convention Center has a list of recommended vendors in the Las Cruces area.

3 Months Before Your Wedding

Invitations—Send out invitations to everyone you wish to attend your wedding.

Favors—Order the wedding favors you wish to give to the guests at your wedding.

2 Months Before Your Wedding

Dress/Tux—Make sure the dress and tuxedo you are planning on wearing still fit! If not, now is a good time to take the pieces to be altered.

Florist—Every wedding isn't complete until the perfect flowers have been found. Meet with your local florist about what they can offer you for your wedding. If you need recommendations please ask our staff.

1 Month Before Your Wedding

Wedding License—Apply to obtain a wedding license.

2 Weeks Before Your Wedding

Guest Count—Contact any guests that have not sent back their R.S.V.P. yet. Also, contact your Event Manager and discuss a final head count.

Music—Ensure the DJ or Band has a list of all of the songs that you want played at your wedding.

1 Day Before Wedding

Go through your list of things to do and ensure everything will be covered.

Give the Rings to the best man.

Relax and get a good nights sleep.

The DAY!

Start your day off as normal as possible. Eat some breakfast and enjoy a hot cup of coffee. Get your hair and make up done. After this, get dressed for the big event. Have a designated person to check in with your event manager about any last minute details. After your ceremony, arrive at the Las Cruces Convention Center for a night full of memories with friends, family, and loved ones.

This is your day! Remember to take a deep breath and let the experienced staff at the Las Cruces Convention Center take care of the rest!

The Perfect Wedding Package

Congratulations on your recent engagement! With your upcoming wedding, there are many decisions to be made. With the help of the Las Cruces Convention Center's professional staff, we will assist in planning the essential details to your special day.

We are delighted to have the opportunity to make your special day unforgettable. The Las Cruces Convention Center offers the perfect venue for any size wedding with multiple ballrooms available for Ceremonies and receptions. Each of our menu packages are completely customizable to exceed your expectations.

The packages we offer provide you with a hassle-free way of planning your wedding by providing all you need at one great price. On the following pages you will find our mouthwatering selections of food and beverage. Each wedding package also include the following:

Centerpieces
Event Insurance
Private Bridal Room
Cake Cutting Service
Six Hour Event Usage
Chilled Champagne Toast
Dance Floor Appropriate for Size of Group
Reception Complete with Butler Passed Hors d'oeuvres
Skirted Head Table, Cake Table, Gift Table, & DJ Table
On-site Setup Services for Your Reception
Choice of Table Overlay Color on White Table Cloth
Upgraded Napkins with Your Choice of Color
Chair Cover with a Colored Sash
50" LCD Television for Picture Slide Show
(You Provide the Slide Show & Laptop)

Additional fees apply for extended time in room, de

Food and Beverage

At the Las Cruces Convention Center our in house Executive Chef, Tom Agius, and his culinary team are dedicated to creating an exceptional culinary experience for you and your guests.

From the Hors d'oeuvres listed below, please select two choices to be butler passed prior to dinner service.

Cold Hors d'oeuvres

Roasted Red Pepper, Spinach, and
Prosciutto Pinwheels

Endive Stuffed with Beets, Bleu Cheese, & Walnuts

Hummus on Pita Points

Fruit Brochettes

Tomato Basil Bruschetta

Hot Hors d'oeuvres

Fried Pork Pot Stickers with Soy Ginger Sauce

Oriental Spring Rolls with Plum Sauce

Mini Cordon Blue Bites

Brie with Raspberry Bites

Spinach & Cheese Phyllo



Prices Subject to New Mexico Gross Receipts Tax and 20% Service Charge.
Prices Subject to Change Without Notice.
Updated 8/15/11

Mesilla Valley Wedding Package

Wedding Package Includes Plated Entrée, Salad,
Chef's Choice of Starch, and Seasonal Fresh Vegetable

Minimum 100 Guest
Set-Up Fee applied for less than 100

\$39 per person

Choice of Salad:

Caesar Salad—Crisp Romaine with Croutons, Parmesan Crisp & Caesar Dressing
Las Cruces House Salad—Mixed Greens with Tomato, Jicama, Cucumber & Choice of Dressings



Oven Roasted Southwest Spiced Rubbed Chicken Breast

Savory Southwestern Flavors with
Ancho Chile Cream Sauce

Las Cruces Char-Grilled Chicken

Fresh Coriander & Lime Marinated with
a Green Chile Tomatillo Salsa

Margarita Chicken

Topped with a Fresh Avocado Salsa

Grilled Chicken Alfredo

Grilled Chicken Breast with
Roasted Vegetables Over Penne Pasta
with a Creamy Garlic Alfredo Sauce

Roasted Garlic & Herb Pasta Primavera

Penne Pasta with Flame Roasted Vegetables &
Tossed in a Garlic Herb Sauce

Red Chile Seared Salmon

Fire Roasted Vegetables & Whole Grains

Mesilla Valley Chicken

Chicken Breast Stuffed with a Chile Relleno
Traditional Calabacitas and Fiesta Rice



Rio Grande Wedding Package

Buffet includes Chef's Choice of Seasonal Vegetables, Rolls & Butter, Fresh Brewed Coffee and Iced Tea

Premium Buffet

Two Salad Selections
Two Entrée Selections
One Accompaniment

\$48 per person

Executive Buffet

Three Salad Selections
Three Entrée Selections
Two Accompaniments

\$50 per person

Salad Selections

- ☞ Las Cruces House Salad with Dressings
- ☞ Spinach Salad with Bacon Dressing
- ☞ Italian Salad
- ☞ Caesar Salad
- ☞ Pasta Salad Primavera
- ☞ Fresh Crudites with Green Goddess Dip
- ☞ Fresh Seasonal Fruit Salad

Entrée Selections

- ☞ Oven Roasted Margarita Chicken
- ☞ Mesilla Valley Chicken
- ☞ Oven Roasted South West Spiced Chicken
- ☞ Sliced Roast of Top Sirloin with Natural Pan Gravy
- ☞ London Broil with Ancho Chile Demi-Glace
- ☞ Beef Brisket with Caramelized Onion Barbecue Sauce
- ☞ Beef Sirloin Tips a la Burgundy
- ☞ Herb Crusted Roast Pork Loin
- ☞ Thai Basil Tilapia
- ☞ Red Chile Seared Pacific Salmon with Cilantro Lime Butter
- ☞ Sausage Lasagna
- ☞ Eggplant Parmesan

Accompaniment Selections

- ☞ Charro Beans
- ☞ Baby Baked Potatoes
- ☞ Roasted Red Rosemary Potatoes
- ☞ Green Chile Yukon Gold Mashers
- ☞ Garlic Whipped Mashers
- ☞ Wild Rice with Mushrooms
- ☞ Confetti Rice Pilaf



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Alcohol Selections

Hosted Open Bar Selections by the Hour
Minimum 50 Guest
Set-Up fee Applied for less than 50

Premium Package

Absolut, Tanqueray, Bacardi, Dewar's, Jack Daniels, Canadian Club & Jose Cuervo
Bottled Domestic & Import Beer
Select Wines
Assorted Pepsi Products & Aquafina Water

First Hour	Each Additional Hour
\$10.50 per guest	\$7.75

Beer, Wine, & Soft Drink Hosted Bar

Bottled Domestic Beer & Select Wines
Assorted Pepsi Products & Aquafina Water

First Hour	Each Additional Hour
\$8 per guest	\$7 per guest

Hosted Open Bar Based on Consumption

Premium Liquor \$5.75
Top Shelf Liquor \$7.25
Domestic Beer \$3.75
Import Beer \$4.75
Wine \$5.75 - \$7.75
Assorted Pepsi Soft Drinks \$2
Aquafina Bottled Water \$2

Cash Bars
Premium Liquor \$6
Top Shelf Liquor \$8
Domestic Beer \$4
Import Beer \$5
Wine \$6 - \$8
Assorted Pepsi Soft Dinks \$2
Aquafina Bottled Water \$2

Hosted Soft Drink, Lemonade & Water

Self Service Station
\$3.50 per guest





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www.MeetInLasCruces.com

