



## EXHIBITOR PARKING SERVICES

MAIL OR EMAIL WITH PAYMENT TO:

Las Cruces Convention Center

680 E University Drive

Las Cruces, NM 88001

Phone: (575) 526-0100

Email: services@meetinlascruces.com

Cardholder signature authorizes the Las Cruces Convention Center to charge any unpaid balance to the credit card on file. Orders received are on a first-come first-serve basis. We process credit card payments upon receipt. Any incomplete information may delay processing. Please PRINT CLEARLY in blue or black ink only.

### BILLING INFORMATION

FIRST NAME:		LAST NAME:	
COMPANY:	EVENT NAME:		BOOTH NUMBER:
ADDRESS:	CITY:	STATE:	ZIP CODE:
PHONE NUMBER:		FAX NUMBER:	
EMAIL ADDRESS:			

### PAYMENT INFORMATION

At this time we are no longer accepting payment(s) via email or fax. To process your payment, please call our Administration office at 575-526-0100 to arrange for payment over the phone. If you are mailing your payment via check, please include the appropriate 8.3125% tax where applicable to prevent any delays in processing. Feel free to contact us via phone or email should you have any question regarding your order.

The Advanced Rate will only be applied to all items ordered prior to the scheduled event move-in date. Any items ordered during the event move-in or after will be subject to the Floor Rate.

### EXHIBITOR PARKING PASSES (OVERNIGHT PARKING ONLY)

QUANTITY	DESCRIPTION	LICENSE PLATE NUMBER & STATE	RATE	SUBTOTAL
	STANDARD CAR/TRUCK		\$30.00 / EVENT	
	R.V. / TOUR BUS		\$45.00 / DAY	
	RENTAL TRUCK / TRAILER (OVER 16FT)		\$45.00 / DAY	
	RENTAL TRUCK / TRAILER (UNDER 16FT)		\$30.00 / DAY	

SUBTOTAL FOR <u>RV ELECTRICAL CONNECTIONS</u> :	
SUBTOTAL FOR <u>RV WATER CONNECTIONS</u> :	
TAX (8.3125%):	
SUBTOTAL FOR <u>PARKING PASSES (NO TAX ON PARKING)</u> :	
TOTAL AMOUNT DUE:	

### PLEASE NOTE:

- This pass provides unlimited access in and out. Due to limited parking, there will be a possibility of off-site parking. Electrical and water service are not included in the RV per day rate as they are currently unavailable.
- Vendors will be required to purchase a parking pass for vehicle and separate pass for trailer.
- Cars parked at owners risk. Articles left in car are at owners risk. We reserve the privilege of moving cars to other sections of lot. Not responsible for theft or damage to vehicles.
- No loitering, skateboarding, tailgating or alcohol consumption allowed on premises.
- A \$30.00 service charge will be assessed for all returned checks.

The undersigned hereby declares that the billing information listed above is true, accurate and appears in the name as stated and authorization is hereby given to the above named individuals to use these cards for purchases from the Las Cruces Convention Center. Further, I authorize my credit card company to accept and to charge to my account for purchases initiated by the above named individual(s). This authorization will remain in effect until payment has been processed and received in full for services rendered to the Las Cruces Convention Center.

Cardholder's/Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_